

Policy for the ISPSO Scholarship Fund

Purpose The ISPSO Scholarship Fund aims to provide financial assistance to members who require support to participate in ISPSO professional development activities, including conferences, workshops, and other events. The fund seeks to foster greater inclusivity and diversity within ISPSO by enabling participation from members with varied financial circumstances, particularly those from underrepresented regions or communities.

Principles

1. **Commitment to Diversity, Inclusion, and Equity:** The Scholarship Fund aligns with ISPSO's Diversity, Inclusion, and Equity Policy by prioritising support for members from underrepresented backgrounds, ensuring fair access to professional development opportunities.
2. **Transparency and Accountability:** The administration of the Scholarship Fund will be guided by transparent criteria and processes to ensure fairness in the allocation of funds. Regular reporting on fund usage will be shared with the ISPSO Board.
3. **Capacity Building:** The Scholarship Fund seeks to enhance the capacity of ISPSO by enabling broader participation, enriching discussions, and strengthening the organisation's global presence.

Eligibility Criteria

1. Applicants must be current ISPSO members in good standing.
2. Applicants should demonstrate a need for financial assistance to attend ISPSO professional development activities.
3. Priority will be given to:
 - Members from underrepresented regions or communities.
 - Members who have not previously received support from the Scholarship Fund.
4. Applicants must clearly articulate how their participation aligns with ISPSO's mission and benefits the broader ISPSO community.
5. Applications from members actively contributing to ISPSO initiatives, such as committee work or event planning, will receive additional consideration.

Application Process

1. **Submission:**
 - Applicants must complete an application, including details of the activity they wish to attend, financial need, and how participation aligns with their professional goals and ISPSO's mission.
 - Applications must be submitted by the specified deadline.
2. **Review and Approval:**
 - A Scholarship Committee, appointed by the ISPSO Board, will review applications based on the established criteria.
 - The Committee will ensure alignment with ISPSO's Diversity, Inclusion, and Equity Policy when making decisions.
3. **Notification:**
 - Successful applicants will be notified within a reasonable time from the application deadline.
 - Feedback will be provided to unsuccessful applicants upon request.

Fund Allocation

1. Scholarships will cover partial or full costs of participation, including registration fees, travel, and accommodation, as determined by the Committee and subject to the availability of funds.
2. The maximum amount awarded per applicant will be reviewed annually and communicated in advance.
3. Funds will be disbursed directly to the recipient or to the event organiser on behalf of the recipient, as appropriate.

Reporting and Accountability

1. Recipients of the Scholarship Fund are required to submit a brief report or reflection on their experience within [insert timeframe] of the funded activity.
2. The Scholarship Committee will provide an annual report to the ISPSO Board detailing:
 - Number of applications received and approved.
 - Funds disbursed and remaining balances.
 - Impact of the fund on diversity and inclusion within ISPSO.

Review and Amendments

1. This policy will be reviewed biennially to ensure its alignment with ISPSO's mission, strategic goals, and financial capacity.
2. Amendments may be proposed by the Scholarship Committee and approved by the ISPSO Board.

Conclusion The ISPSO Scholarship Fund is a vital initiative to support member engagement, promote equity, and strengthen the organisation's commitment to diversity and inclusion. By providing financial assistance to members in need, ISPSO reinforces its mission to foster psychoanalytic study and practice in organisational settings across diverse contexts.

ISPSO Scholarship Fund Application Form

Section 1: Personal Information

- **Name:** _____
- **Email Address:** _____
- **Phone Number:** _____
- **ISPSO Membership ID:** _____
- **Region/Country of Residence:** _____

Section 2: Professional Information

- **Current Role/Title:** _____
- **Organisation/Affiliation:** _____
- **Field of Practice:** _____
(e.g., Psychoanalytic practitioner, organisational consultant, academic, etc.)

Section 3: Activity Details

- **Event Name:** _____
- **Event Date(s):** _____
- **Location (if applicable):** _____
- **Event Description:** _____
(Please provide a brief overview of the event and its relevance to ISPSO)

Section 4: Financial Need

- **Total Estimated Costs:** \$ _____
 - Registration: \$ _____
 - Travel: \$ _____
 - Accommodation: \$ _____
 - Other (specify): \$ _____
- **Amount Requested from ISPSO Scholarship Fund:** \$ _____
- **Have you applied for or received funding from other sources?**
 - If yes, please provide details: _____

Section 5: Statement of Purpose

- **How will attending this event contribute to your professional goals and development?**

- **How does your participation align with ISPSO's mission and benefit the broader ISPSO community?**

Section 6: Additional Considerations

- **Are you actively contributing to ISPSO initiatives (e.g., committee work, event planning)? If yes, please describe:**

- **Have you previously received support from the ISPSO Scholarship Fund?**

Section 7: Agreement By submitting this application, I affirm that the information provided is accurate to the best of my knowledge. I agree to submit a reflection or report on my experience if I am awarded a scholarship.

Signature: _____

Date: _____

Submission Instructions: Please complete this form and send it to [Scholarship Committee Email Address] by [Deadline Date]. Incomplete applications or those received after the deadline will not be considered.